

2024  
BRIDGING THE GAP (BTG)  
POINT-IN-TIME COUNT (PIT)

Ka Mana O Na Helu  
January 10-12, 2024



# Overview

- HUD mandated; BTG conducts annually
- Two required components: Sheltered and Unsheltered
- Key data point for measuring progress towards reducing and ending homelessness
- Integral to federal funding, evaluation, and advocacy efforts
- A one-day count of homelessness on 1/22/24. DOES NOT measure clients served over one month, one year, etc.
- HUD aggregates BTG's data with other CoC's nationally to estimate homelessness.

# Overview (cont.)

- Changes in PIT population data year-over-year impacts funding (state/fed)
- Last two BTG PIT Counts:
  - 2023: 2,195 Total people (653 sheltered, 1,542 unsheltered)
  - 2022: 2,022 Total people (628 sheltered, 1,394 unsheltered)
  - 8.6% increase in total homelessness, including a 10.6% increase in unsheltered homelessness
- Important! QA unsheltered survey data centrally before entry in HMIS
- Households that are permanently housed should not be counted
- Clients enrolled in RRH awaiting housing placement (i.e., literally homeless) should be counted under the appropriate component

# Overview of Changes in Data Collection

- No major changes this year. Minor custom changes to Hawaii County unsheltered surveys
- 2024 draft forms will be made available on the BTG website next week
- Same chronic homeless (CH) criteria



# Sheltered Count

- Night of the sheltered count is Monday, 1/22/24
- All individuals and families residing in emergency shelters, transitional housing (ES/TH) programs on that night should be counted
  - Should not be included in unsheltered count if counted in sheltered
- The HMIS will be used primarily for the sheltered count
- Updating HMIS client records and matching vs actual census counts
  - HH configurations
  - DQ for demographic/subpopulation information

# Sheltered Count (cont.)

- Matching internal census to HMIS data. Household Listing is a great HMIS report to corroborate
- Great data quality will enhance the accuracy of BTG's PIT reporting
- Non-HMIS providers (e.g., DV) will use a manual survey form to be provided by KMNH prior to the count

# Unsheltered Count

- Counts people that resided in unsheltered locations on the night of 1/22/24
- VERY important survey question: Where did you sleep the night of Mon, 1/22/24? BTG unsheltered canvassing spans Tue, 1/23 through Mon, 1/29
- If response is sheltered, end survey and do not enter in HMIS PIT module
- Important to verify that children were unsheltered as of that night too
- As in prior years, HUD mandates population and subpopulation reporting
- HMIS PIT module. Finalizing and will be up and running for data collection by Mon, 1/22/24

# Resources – Overview



- Outlines the PIT initiative
- Provides key dates along with data entry timelines for PIT Leads
- Volunteer information and coordination
- Provides contact information for PIT Lead Coordinators for each county

# Unsheltered Single and Household Surveys

- Top third of the form should have no missing data
- Emphasizing importance of skilled outreach personnel or homeless services providers to conduct the surveying as much as possible, coordinating with volunteers as needed
- Important data quality checks: name, survey type and HH composition
- Utilizing skilled HMIS data entry staff. Minimizing staff doing HMIS unsheltered survey data entry
- Reviewing surveys prior to entry – name info is critical; reducing duplication

# Unsheltered Single and Household Surveys (cont.)

- URL to the HMIS PIT module will be provided along with instructions as we get closer to the count
- Very important to clean unsheltered survey data prior to entry – e.g. weeding out duplicates; omitting sheltered surveys; review of client data, provider, demographic, and subpopulation info by outreach personnel to ensure completeness and accuracy

# Resources – Additional Instructions

- Count Preparation Using HMIS Data: using HMIS active lists to inform canvassing
- Agency Instructions: general and safety tips for surveyors



# Resources - Contact and Confidentiality Form

- Form must be signed by all surveyors
- PIT surveying captures client information that should not be disclosed and should be kept out of public view
- Volunteers should not be entering survey data into the HMIS – this should be done by HMIS data entry staff