

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

May 4th, 2022 – 9am-12pm

Meeting ID: 422 792 008

Passcode: 2887

Hawai'i County:	1 2 3 4	Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair) Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) <i>joined 11:15am</i> Sharon Hirota, Hawaii County Rep <i>left @ 11am</i> Tony Symons, Uluwini Family Assessment Ctr
Kaua'i County:	5 6 7	Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Chair) Melody Lopez, Catholic Charities Hawaii (Chapter Treasurer) <i>left @ 10:55am</i> Ashton Varner, Kauai County Rep (Chapter Vice-Chair)
Maui County:	8 9 10	Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair) Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair) David Nakama, Maui County Rep
HMIS Lead / Collaborative Applicant:	X X	Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu
Guests:		<ul style="list-style-type: none"> • Elizabeth Murph (CCH-Big Island-CAP) • Monique Ibarra (KHAKO-Maui-MHA) • Mary Nakooka (KHAKO-Maui-MHA) • Chris Molina (Liliuokalani Trust-Kauai-KCA) • Tanyna Sosa Williams (S. Mahelona Hosp.-KCA) <i>joined @9:05am</i> • Dr. Ashley Kelly (FLC-Maui-MHA) <i>joined @ 10:37am</i> • Cynthia Rezentes (DHHL-Oahu) <i>joined @ 9:40am</i> • Members Present: 9 of 10 @ 9:03am <p style="text-align: right;">• Recorder: M. Kamibayashi</p>

Agenda Topic	Discussion	Outcome/ Action
Meeting Date	Wednesday 5/4/2022 via Zoom, 9am-12pm Site: https://us02web.zoom.us/j/422792008 Meeting ID: 422 792 008	
Welcome & Housekeeping	<p>1. Introductions: BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at 9:03am. Roll call conducted, 9 of 10 members present.</p> <p>2. Review and approve BTG Meeting Minutes of 4/6/2022. (<i>Minutes emailed to the group 5/3/22 for review</i>)</p> <p>3. Request that all non BTG Board members leave as this is a closed meeting, will be discussing press release and topline report for the 2022 PITC.</p>	<p>1. Quorum Met, Meeting Called to Order @ 9:03am</p> <p>2. Approval of 4/6/22 BTG Meeting Minutes with revisions Motion: Brandee 2nd: Thelma Vote: Approved 4/6/22 BTG Minutes</p>
Committee Reports: Brandee	4/29/22 BTG/PIC Meeting highlights and minutes/notes emailed to the group.	

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	 04-29-2022 BTG-PIC Advocacy Meeting A	
CES Oversight: David	Nothing to report	
HMIS Data Committee: Carlos	<ul style="list-style-type: none"> • Refer to below in agenda 	
KMNH-Ka Mana O Na Helu	<p>HUD EHV</p> <ul style="list-style-type: none"> • Goal for Voucher Lease-up by 9/30/2023, we are ¼ of the way into the EHV project. • BTG has 214 EHV Awards amongst 3 counties • Overall, Hawaii is at 12.3% leased up • Maui 25% • Kauai 17.86% • Big Island 9.09% • Tracking to increase the national average which is now 25%. • Issues: literally homeless that need PSH supports. <p>ESG CV Update:</p> <ul style="list-style-type: none"> • HUD stated 2-3 weeks ago and posted additional waivers re: ESG-CV, extending program to 9/30/2023 • Hard deadline of 6/16/22, threshold of 50% (\$5,017,366.) expenditure drawn in IDIS • As of today, processed in IDIS, BTG is at 38% (\$4.1m) including pending invoices -Awaiting on another March invoice that could bump up to 4.2 • May 15th, deadline for April invoices. • We project to be at \$4.5m expended by June • HUD could possibly recapture \$5-600k, based on estimates of invoices that are still coming thru • Will have to consult with HPO on the \$ recapture • Additional guidance from HUD and HPO <p>NOFO Discussion:</p> <ul style="list-style-type: none"> • BTG registered for 2022 competition • Next on the cycle is the registration review • Then GIW (Grant Inventory Worksheet), summary of renewal projects • HUD identified errors in wrong FMR used for Maui County. This will increase the ARD. Adjustment will be verified when its posted • Prospective July NOFO release date • End of Oct-Nov • Sent the debriefing summary, BTG did very well in scoring. • Expect the application to be similar to last years to put together another strong application 	

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	<ul style="list-style-type: none">• Competition Debriefing Summary: CoC HMIS score was 9.5 of 11: “Comparable Database” section of scoring. HUD wants all beds to be captured in HMIS. Right now only YWCA beds are recorded, CFS and WHW beds are not.• Maude: Why do we have to count CFS and WHW beds?• Carlos: Because CFS and WHW beds are part of the PITC therefore their beds are included in the HIC.• Maude: Next step should be to reach out to HPO on compliance to participate with a comparable database• VASH Voucher recipients are also not entered in HMIS, this also caused a 1.5 point loss in BTG’s NOFO score.• The VA does have the capacity to input the data and the access to HMIS.• KMNH can take a look at the difference in the VA’s database to see if there’s a way to get the information into our HMIS.• Brandee: Is this something that our County’s can step in to do? Since each county administers their county’s HUD-VASH Vouchers• BTG has asked the VA to have their HUD-VASH teams complete intake and exit information into HMIS but it has not been done.• 3A: Housing and Homeless got 5 of 10, HUD wanted to identify partnerships with projects for services• 1B & 1C: Discussion, Carlos to email the group again for further discussion <p>BTG Website:</p> <ul style="list-style-type: none">• Month to month dashboards have been updated• Maude: MHA asked if BTG could include meeting information• KMNH asking for MHA, KCA and CAP information be updated and can include meeting link information• Sharon: GIS updated information for 2022?• KMNH: County of Maui agreed to make the dashboard for 2020, new staff for CoM has agreed to work on the updates for 2022. Mid-Late May for 2022 GIS Report. <p>HMIS Report:</p> <ul style="list-style-type: none">• EHV intakes and enrollments will start to appear in the monthly reporting• Reports and Monitoring: will have the EHV reports• Currently about 14 clients, will see this grow as more EHV’s are utilized• Homeless Service Utilization report done in the past (2017) by UH: Does BTG want to repeat this report?• This report helps with the upcoming legislation.• Brandee: Just the aggregate data would be more useful.• KMNH: Less on the narrative and more on the data and enable a quicker release.	
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	<ul style="list-style-type: none">• HICH and PIT has been submitted to HUD.• Re: DHHL request: Better to create an ongoing report from the HMIS data and not the PIT data. Also, collecting the identified data back from DHHL to identify them in HMIS.• KMNH will provide a Data Request Form to DHHL• Maude: Does BTG need to modify our HMIS consent?• KMNH: the report is not difficult to build and produce.• BTG to add DHHL to the list of authorized agencies as posted on the BTG website. <p>PIT Count</p> <ul style="list-style-type: none">• New Dashboard Update adding the 2022 zip code PIT counts by county. <p>P & P's:</p> <ul style="list-style-type: none">• 2/2020 most recently revised just after the split of PIC & BTG• BTG HMIS P&Ps Manual: this is the most recently revised as of Feb 2020. This version is basically the same in terms of content as had been ratified by BTG before the HMIS split, however, was revised to omit mention of PIC and HPO, since the HMIS was no longer a statewide implementation and HPO was no longer the HMIS Lead. It also includes updates to personnel that were accurate at the time. KMNH is seeking formal approval to adopt for BTG as baseline, which we can build upon as changes are made and things progress.• KMNH asking for BTG to adopt as a baseline. Motion to adopt the BTG HMIS P & P Manual• Moving forward if updates are needed, can be done.• BTG Outreach P&Ps: this has been in discussion for some time. We've put together a draft framework for discussion at the meeting. We'd like to solicit feedback from the group, then to ultimately turn this framework into outreach P&Ps that are objective and quantifiable for all new and existing street outreach projects.• KMNH wants to get BTG feedback to bring back in June to complete the Outreach P & P• KMNH supplied draft Outreach P & P based off HPO Outreach contracts.• Brandee to compare with the AMHD contracts as well provide feedback• BTG Providers send your contracts/feedback to KMNH by 5/20/22.• Ask: All projects send your contracts to KMNH so they can update the policies and provide a draft for BTG. <p>Medicaid Provider Training:</p> <ul style="list-style-type: none">• Medicaid providers have been approved.• Hawaii Island's HOPE Services, started in Feb 2022.	<p>Motion: To authorize DHHL to receive access to HMIS data pending an agreement between BTG and DHHL. Motion: Brandee M. 2nd: Makana K. Vote: Motion Carries 7-YES 2-left meeting</p> <p>Motion: To adopt the BTG HMIS P & P Manual dated 5/2022. Motion: Brandee M. 2nd: Thelma AK. Vote: Motion Carries 7-Yes 2-left meeting</p>
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	<ul style="list-style-type: none"> • Maui's FLC, has been approved but has not started • Providers are starting to ask for access, how do we handle the asks? • BTG may need to have an overarching agreement with the 5 Medicaid providers • KMNH laid out data integration systems with Medi-caid before Covid, but the process stopped in Jan 2020. We could revisit what is needed and what would be beneficial with the health plans. Perhaps conversations need to happen to restart? • The benefit is to identify an individual's healthcare coverage, care coordinator, etc • Maude: How do we respond to health provider requests? They are asking to attend CES Case Conference meetings. Can we offer a training for healthcare systems to inform their staff. • BTG will work on a process to provide the healthcare plans with access to information and by next month we hope to have a format laid out. • HOPE meets weekly with health plans on the big island 	
<p>Dept of Hawaiian Homelands, DHHL: Cynthia Rezendes</p>	<ul style="list-style-type: none"> • Offered to PIC, willing to assist waitlist beneficiaries' rental assistance for up to 12 months. • Doing so on Oahu already and would like to offer to BTG • PITC shows individuals who identify as Hawaiian • 2019-2020 PIC PITC found 78-80 individuals identified as homeless Hawaiians, 18 studio units being built to assist those folks identified. • Trying to expand services to the homeless community and service providers. • New avenue for DHHL to be a partner with service providers. • Maude: Is there a way to help homeless clients get on the waitlist? • Cynthia: District Offices are able to help folks get started • What is the ask of BTG? • Names, birthdates and last 4 of SS# would allow DHHL to cross-check with their waitlist to identify • Maude: Do you plan to do the same type of TH project on all the outer islands? • Cynthia: Not ready to stand up projects at this time. Looking for property on other islands that NAHASDA funds could be used for. • Melody: What's the potential for DHHL to assist with the support services that homeless individuals need to maintain units, is there potential in the future. • Cynthia: funding source NAHASDA is primarily for units, purchase or rent and limited to that. • Ask: Asking for a MOA with BTG to share data information from BTG's PITC identifying Native Hawaiians (specific data: name, dob, last 4 of ss) 	<p>CR joined mtg 9:40am</p>

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	<ul style="list-style-type: none"> • KMNH: BTG should consider instead building a specific report that can provide that information rather than giving HMIS access to CL data. • Maude/Brandee/KMNH: BTG will need to consider revising the HMIS Consent to be include sharing data with DHHL. 	
County Updates	<p>Paul-Big Island</p> <ul style="list-style-type: none"> • Bill 111, tax placed on higher income homes, \$ to assist homeless. Now became Ordinance 2226 for next 5 year mapping • Few other legislations for County Council funds for affordable housing and homelessness • Launch of County ERAP Round 2: \$5m, starts in May. Grantee awarded and subcontracted 5 non-profits sub-contracted to do the work. • CAP & County sponsoring Iain DeJong 4-day training 7/7 – 7/12. <p>Makana-Kauai</p> <ul style="list-style-type: none"> • Kauai's EHV utilization count to increase in the next month with several upcoming move-ins • Ask for KCA members and County of Kauai invitation to attend Iain DeJong's Maui training (in-person) on 7/14/22 <p>Thelma-Maui</p> <ul style="list-style-type: none"> • MHA sponsoring Iain DeJong 1-day (in-person) training on 7/14/22 10am-3pm • Iain's training topic: Where we are at & where do we go from here. What has the pandemic response taught us? • Maui Mayor included a \$3m budget for County RAP that was previously budgeted for \$1m 	
Next Steps:	<ul style="list-style-type: none"> • BTG Board to review NOFO scoring for discussion and preparation for upcoming • BTG HMIS P & P review/feedback • BTG Outreach P & P feedback to KMNH by 5/20/2022 to provide a draft for BTG at next Board Mtg. • BTG to create a format for Medicaid Provider's and the process to provide the healthcare plans with access to information 	
Adjournment:	Meeting adjourned @ 12pm	Adjourn 12pm
Next Meeting:	<p>Next BTG Meeting,</p> <ul style="list-style-type: none"> • Wednesday, 6/1/2022 • 9am-12pm, via zoom 	