

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

July 6th, 2022 – 9am-12pm

Meeting ID: 847 7243 4010

Hawai'i County:	1 2 3 4	Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair) Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) <i>joined 9:13am</i> Sharon Hirota, Hawaii County Rep Tony Symons, Uluwini Family Assessment Ctr
Kaua'i County:	5 X X	Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Chair) Melody Lopez, Catholic Charities Hawaii (Chapter Treasurer) Ashton Varner, Kauai County Rep (Chapter Vice-Chair)
Maui County:	6 7 8	Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair) Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair) Christopher Kish <i>for David Nakama</i> , Maui County Rep
HMIS Lead / Collaborative Applicant:		Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu
Guests:		<ul style="list-style-type: none"> • Scott Morishige (GCH) 9:20am • Mary Nakooka (KHAKO-Maui-MHA) joined 9:20am • Naomi Crozier (MHK-Maui-MHA) joined 9:34am • Monique Ibarra (KHAKO-Maui-MHA) joined 9:48am, left 11:31am <ul style="list-style-type: none"> • Members Present: 7 of 10 @ 9:06am <div style="text-align: right;"> <ul style="list-style-type: none"> • Recorder: M. Kamibayashi </div>

Agenda Topic	Discussion	Outcome/ Action
Meeting Date	Wednesday 7/6/2022 via Zoom, 9am-12pm Site: https://us02web.zoom.us/j/84772434010 Meeting ID: 847 7243 4010	
Welcome & Housekeeping	<p>1. Introductions: BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at 9:07am. Roll call conducted, 7 of 10 members present.</p> <p>2. Review and approve BTG 6/1/2022 Meeting Minutes. (<i>Minutes emailed to the group 7/6/22 for review</i>)</p>	<p>1. Quorum Met, Meeting Called to Order @ 9:07am</p> <p>2. Approval of 6/1/22 BTG Meeting Minutes with revisions Motion: Paul 2nd: Brandee Vote: Approved 6/1/22 BTG Minutes</p>
GCH: Scott M.	<p>Advocacy: Supportive Housing Work group meeting – 3rd Tuesday of each month @ 10am.</p> <ul style="list-style-type: none"> • Next Mtg: 7/19/22 10am-11am, Guest Heather Lyons • Finland trip regarding scaling supportive housing. • Potential alignment with the BTG Unsheltered NOFO 	

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	<ul style="list-style-type: none"> • Ohana Zone Law signed in last Friday, meeting with Counties regarding OZ Law • Maude Q: when do we hear about funding • \$15m for 3-year allocation – Split between Counties • \$9m for C/C Honolulu, the remaining \$6m split between the neighbor islands (\$2m/ea.: Hawaii, Maui, Kauai) • planning for funding release to Counties by November 2022 • Kauai wants to reduce the funds they used for Kealaula to support another new similar project in Eleele. • Maui continued supports for Huliau Project • Maude: can it all be spent in the 1st year? • Scott: it could potentially. • Counties voiced need to support the projects they stood up. • Asked Counties to pick up some extra costs, rental subsidies, etc • Legislative idea was for it to be a pilot project, with hopes that the Counties could come alongside and support. <p>GCH Office organizing “Medicaid 102 training for higher needs participants” led by Maddie Silverman (DHS-MedQ)</p> <ul style="list-style-type: none"> • July 11th, 2:30p-4p 	
<p>HAW Conference & Awareness: Brandee M.</p>	<ul style="list-style-type: none"> • Save the Date 11/18/2022 Koolau Ballroom (1st Presbyterian Church) • Theme: “Aloha Mai Kakou (Welcome Home)” • PIC & BTG HAW Meetings • Finland Group will be sharing at the conference • In-person Conference 	
<p>HMIS Data Committee: Carlos</p>	<ul style="list-style-type: none"> • DHHL Draft Agreement completed and will be routed to DHHL for execution. 	
<p>KMNH-Ka Mana O Na Helu</p>	<p>HUD EHV</p> <ul style="list-style-type: none"> • 09/22 is the half-way mark. • Largest challenge projects have is the housing market and limited units, finding housing for voucher holders <p>ESG CV Update:</p> <ul style="list-style-type: none"> • \$630k short on expenditures • No info from HUD that they will recapture. • Advice is still to continue to spend and move forward quickly with September deadline in sight. • Evaluate your program expenditures to spend down. • KMNH requesting for HPO advice as well on HUD recapture. • Sharon: request KMNH to ask HPO for reallocation consideration? • KMNH: Yes, will do 	

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	<p>Special NOFO Discussion:</p> <p>Key takeaways:</p> <ul style="list-style-type: none">• Will require a lot of teamwork for all counties• Consolidated Application, CoC application, Projects are evaluated, scored, ranked and priority listed, submitted to HUD and then ranked and selected by HUD.• Rural and Unsheltered Homeless separate applications• Special NOFO is due 10/20/2022.• BTG Unsheltered: \$1.81m/3yrs (applies to all 3 BTG Counties)• BTG Rural: \$1.76m/3yrs (as per appendix b, applies to Hawaii & Kauai Counties only)• Maude: Some requirements that BTG does not have in place:<ul style="list-style-type: none">○ Agreements with PHA (1 County or all 3?)○ Agreements from Healthcare providers○ Working group of Lived-Experience to approve• Match Requirement = 25% Match for funds• Collab Applicant/KMNH has to set up projects in esnaps to be able to apply and be scored against other projects applying• Partnerships with PHA and Healthcare will improve the application score.• KMNH: The communities that will be applying need to be involved in the putting together this special NOFO application.• Brandee: Hope Services is considering applying for the Special NOFO.• BTG needs to develop a process just for this special NOFO: writing the RFP, evaluation committee, etc.• KMNH is not contracted with BTG to complete this Special NOFO. KMNH would be able to provide the packaging of the Special NOFO and will still represent BTG's application.• Sharon H: Is there any funding that could pay KMNH for their work in setting up and packaging the Special NOFO?• KMNH will need significant commitments from BTG Board and applicants to complete the Special and the Regular NOFO that may be due simultaneously.• Maude: Could KMNH clarify the conflict-of-interest in applicants to participate in creating the RFP, KMNH to consult with HUD• Maude's ask of BTG Board: Board Members not-applying commit to a Special NOFO working group with weekly meetings to develop the RFP, determine deadlines, identify the evaluation committee, etc. Applicants will also need to submit significant information to support the entire application. <p>Procurement Timetable</p> <ul style="list-style-type: none">• Public Notice Announcing RFP: Friday, 7/22/2022• Proposal submittal deadline: Monday, 8/22/2022• Proposal evaluation period: Wed. 8/24/2022 – Fri. 9/2/2022• Notice of Project Selection: Wednesday, 9/7/2022	
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	<ul style="list-style-type: none"> • Appeals deadline: Friday, 9/9/2022 • Final Consolidated Application posted to KMNH website: Monday, 10/17/2022 <p>Special NOFO Working Group</p> <ul style="list-style-type: none"> • Read and be familiar with the Special NOFO before the first mtg. • BTG Board Members able to meet weekly as a working group. YES: Thelma, Sharon, Makana, Maude MAYBE: Toni NO: Paul Not Present: David, Ashton/Adam, Melody • BTG Board Members able to meet on 7/18/22 @ 2pm YES: Thelma, Sharon, Toni, Carlos, Maude <p>BTG Website:</p> <ul style="list-style-type: none"> • New: PIT 2022 GIS Unsheltered dashboard • Undergoing testing on more data for encounters and real-time information <p>HMIS Report:</p> <ul style="list-style-type: none"> • Homeless Service Utilization Report by UH in 2017 has been added to the website • KMNH will be building a similar dashboard with 2022 data by late Aug. <p>P & P's:</p> <ul style="list-style-type: none"> • HMIS P&P now on the website with links to federal resources and BTG website where possible. • Outreach P&P also being worked on and updated with hopes to have a draft soon. 	
Next Steps:	<ul style="list-style-type: none"> • BTG Board Members Special NOFO working group to meet on 7/18/22 @ 2pm. 	
Adjournment:	Meeting adjourned @ 11:53am	Adjourn 11:53am
Next Meeting:	Next BTG Meeting, <ul style="list-style-type: none"> • Wednesday, 8/3/2022 • 9am-12pm, via zoom 	