

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

Sept. 1st, 2021 – 9am-12pm

Meeting ID: 808 976 321

Passcode: 2887

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| Hawai'i County: | <ol style="list-style-type: none"> 1 Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair) 2 Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) 3 Sharon Hirota, Hawaii County Rep 4 Toni Symons, Ulu Wini Resource Ctr |
| Kaua'i County: | <ol style="list-style-type: none"> 5 Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Vice-Chair) 6 Melody Lopez, Catholic Charities Hawaii (Chapter Chair) 7 Adam Roversi & Ashton Varner, Kauai County Rep |
| Maui County: | <ol style="list-style-type: none"> 8 Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair) 9 Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair) 10 David Nakama, Maui County Rep |
| HMIS Lead / Collaborative Applicant: | <p>Carlos Peraro, Ka Mana O Na Helu</p> <p>Alison Hinazumi, Ka Mana O Na Helu</p> |
| Guests: | <p>Scott Morishige, (GCH)Governor's Coordinator on Homelessness</p> |

10 Members Present

Recorder: Makana Kamibayashi

| Agenda Topic | Discussion | Outcome/ Action |
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| Meeting Date | <p>Wednesday 9/1/2021 via Zoom, 9am-12pm</p> <p>Site: https://us02web.zoom.us/j/422792008</p> <p>Meeting ID: 422 792 008</p> | |
| Welcome & Housekeeping | <p>1. Introductions: BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at 9:03am.</p> <p>Attendees introduced themselves for the record.</p> <p>2. Review and approve BTG Meeting Minutes of June 2nd, 2021 with revisions. <i>(Minutes emailed to the group 8/3/21 for review)</i></p> | <p>1. Quorum Met, Mtg Called to Order @ 9:03am</p> <p>2. Motion: Brandee 2nd: Makana K. Vote: 8/4/21 BTG Minutes Approved</p> |
| Governor's Coordinator (GCH), Scott Morishige | <p>Recent Supreme Court ruling on CDC Eviction Moratorium was overruled.</p> <p>Act 57, give additional rights Increase of notice 5- 15 days Evictions can go to court</p> <p>Recent Letter to Gov to reinstate moratorium. Response the State will continue with Act 57, stresses that people apply for assistance and get the resources that are available.</p> | |

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| | <p>Maude: CY F services, is it like a HUD voucher? Scott: Yes Sharon: Big Island has 10 vouchers in use. Voucher is for 36 months. It's been a working collaboration. Scott: There is a time limit not sure if it's 2 or 3 years Brandee: Idea is to transfer them into a HUD voucher Maude: Oahu and Big Island only? Will it be available for all counties? Scott: Each PHA must apply, deadline has already passed. PHA must apply first and have CWS partner to be able to feed participants Paul: Big Island local level hasn't had the local participation from Epic Ohana. Maude: Has not seen CWS participation at MHA. Scott: Good first step is to have Epic Ohana and local CWS participate and gain relationship with local level CoC.</p> <p>ERA funds still available? Scott: C&C still has \$ available but apps are done in batches because of the higher volume</p> | |
| <p>Advocacy & Awareness Committee</p> | <p>Brandee M: Looking for interested parties for planning committee for statewide homeless awareness conference on 11/19/21.</p> <ul style="list-style-type: none"> • If you have members that want to participate and do a workshop let Brandee know. | |
| <p>CES Oversight & HMIS</p> | <p>Carlos Peraro Mobile Outreach encounter form Demo of Test client in caseworthy, "Street Outreach Dashboard" Current encounter form is a 3 pg process to enter in hmis</p> <p>-this has potential to show heat maps of where encounters are being done, locate homeless encampments</p> <p>-Hoping to have finalized with Caseworthy within the next week before it's ready for testing launch.</p> <p>Maude: will this require specific tech to run or use? Carlos: No, as long as you have a device that has gps technology, it will be ok to use. Sharon: Is it possible to leave the "program" portion of the encounter blank without a program enrollment. Carlos: Yes, so that others can help to track the encounters even though not enrolled. Sharon: Would law enforcement and other services be able to track their findings. Carlos: As long as the provider has access to HMIS they could enter the engagement</p> | |

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| | <p>Maude: This leads back to HMIS system access and adequate training for agency staff. We are still seeing duplication issues in caseworthy with family entries and changing dynamics.</p> <p>Brandee: Dates for 2022 PITC? Night in Question: Sunday, January 23rd, canvass 24th -29th. Survey every person.</p> <p>For Next Mtg Follow Up:</p> <ul style="list-style-type: none"> • Everyone take a look at the survey questions and come back to the next meeting with comments and revisions. | |
| <p>KMNH – Alison Hinazumi & Carlos Peraro</p> | <p>EHV (Emergency Housing Vouchers)</p> <ul style="list-style-type: none"> • HMIS is set up • 16 referrals for Maui coming out of PHA (Gail) • 10 for Kauai, 4 have been returned to PHA for approval. • Sharon: CAP question, if an individual is referred and denied is there an appeal process. • KMNH: BTG does not have an appeals process. • Sharon: timeline for turnaround time. • KMNH: couple days at most, depending on the amount submitted and documents provided. • Sharon: is there a way to upload to a shared file or does it have to come from the convenor • KMNH: Could provide a specific contact person from the provider agency with access to the shared file. <p>COC Programs</p> <ul style="list-style-type: none"> • Will follow up on whether or not it needs to go thru Esnaps <p>ESG CV Updates</p> <ul style="list-style-type: none"> • \$107k away from the goal, includes most of July expenses, does not include Aug expenses. No plan to have to make a corrective action plan. • Maude: requirement for ESGCV, still require current covid affected? Eviction notice or vacate notice. • KMNH: Eviction notice because the moratorium has lifted. • Maude: Rent Reasonableness still needs to fall under FMR? • KMNH: will have to check with HUD if there's a waiver <p>NOFO</p> <ul style="list-style-type: none"> • Email sent to outline the process. • Due date 11/16/21. • SNAPs has a nationwide webinar tomorrow 9/2/21, capped at 1000 attendees • RFP will be released by KMNH in mid to late Sept. • Renewal application in esnaps, will reach out for assistance if you need | |

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| | <ul style="list-style-type: none"> • ARD \$2.8m, which covers all of the renewable projects expiring in 2022. • CoC bonus project that is available, DV bonus \$348k • In the past there was 6% cut into the ARD. No cut into ARD in tier 1 • Tier 2 is the difference of the bonus projects • Judy Ishida will be helping with the application process and the narrative, please respond to her emails. <p>BTG Website</p> <ul style="list-style-type: none"> • Updated monthly reports • Some of the monitoring reports still need to be updated by end of this week. Adding some extra content. <p>HMIS Reports</p> <ul style="list-style-type: none"> • Mock up of outreach reports in data that will be testing. Geared to street outreach enrollments and encounters as KMNH works with providers that have come onboard. • Maude: Are the HPO reports up to date? • KMNH: HPO Activity reports in HMIS won't be updated. | |
| <p>Island Chapter Activities</p> | <p>Hawaii Island</p> <ul style="list-style-type: none"> • Access Point Approval, Akua Treatment Center, to complete access point request form and return to Maude. • CAP has been asked if Access Points are only access points for their clients. <p>Kauai Island</p> <ul style="list-style-type: none"> • 11/18/21, Project Housing Connect outreach event <p>Maui Island</p> <ul style="list-style-type: none"> • County Council has compassionate care committee, Has decided to hire an outreach worker except they don't know how to train this worker. • FLC Outreach has been asked to train the person, FLC has reached out to funders for advice but there is liability issue for FLC. • False narrative has brought on this action from compassionate care committee. • Carlos: perhaps an update of HMIS P&P will help to provide more structure. • Maude: Provided the MHA with HPO program reports of street outreach services for last year. • FLC starting services on Molokai with 2 PT staff on island. 7 EHV will be allocated to Molokai | |
| <p>Next Meeting</p> | <p>Next BTG meeting, Wednesday, 10/6/21 9am-12pm via zoom.</p> | <p>Adjourn 11:36am</p> |
| <p>9/8/2021, KMNH request for BTG BOD vote via email</p> | <ul style="list-style-type: none"> • The data request was completed by CSH and submitted to KMNH yesterday, 9/7/21. • KMNH is seeking a BTG BOD vote via email before granting this request. | <p>Electronic Vote: That the data request received from CSH be approved, subject</p> |

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| | <ul style="list-style-type: none">• Approval of the request will provide CSH with access to the LSA Stella portal and the dashboards that were created with BTG's LSA data submissions.• BTG would like to review the content of the CSH reports before the information is publicized and made widely available, it is important that this be made explicit as a stipulation in the approval. This will help to prevent inaccuracies and distinguish the work that BTG is doing | <p>to reviewing and approving any written CSH reports using BTG data, prior to wide public distribution.</p> <p>Motion: Brandee M. 2nd: Sharon H.</p> <p>Aye Votes: 9 Brandee M. Sharon H. Paul N. Toni S. David N. Makana K. Thelma AK. Ashton V. Maude C.</p> <p>No Response: 1</p> <p>Motion Approved</p> |
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