

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui) Board of Directors Meeting Minutes December 2, 2020 – 9am-12pm ZOOM Mtg.

- Attendees:**
- Hawai'i County: Brandee Menino, Hope Services Hawaii (BTG Chair)
Paul Normann, Neighborhood Place of Puna (Chapter Chair)
Sharon Hirota, County of Hawaii
Toni Symons, Hawaii RISE
- Kaua'i County: Makana Kamibayashi, Family Life Center (Chapter Chair, BTG Vice Chair)
Melody Lopez, Catholic Charities Hawaii (Chapter Vice Chair, BTG Secretary)
Ashton Varner, County of Kauai
Adam Roversi, County of Kauai
- Maui County: Maude Cumming, Family Life Center (BTG Past Chair)
David Nakama, County of Maui
Monique Ibarra, Ka Hale A Ke Ola (Chapter Vice Chair)
Thelma Akita-Kealoha, Catholic Charities Hawaii (Chapter Chair)
- HMIS Lead/CA: Carlos Peraro, Ka Mana O Na Helu
Alison Hinazumi, Ka Mana O Na Helu
- Guests: Scott Morishige & Emma Grochowsky, Governor's Coordinator on Homelessness
Harold Brackeen & Judy Ishida, Homeless Program Office
- Members Absent: n/a
- Recorders: Melody Lopez & Makana Kamibayashi

Agenda Topic	Discussion	Outcome/ Action
Meeting date	Wednesday 12/2/2020 via ZOOM 9am-12pm	
Welcome & Housekeeping	1. Introductions: BTG Chair Brandee Menino conducted roll call and having determined quorum was met, called the meeting to order at 9:08am. Attendees introduced themselves for the record. 2. Review and approve meeting minutes of November 4, 2020.	1. Quorum Met 2. Motion: David 2 nd : Toni Vote: Minutes Approved
DHS-HPO, Homeless Programs Office – Harold Brackeen & Judy Ishida	1. Emergency Solutions Grant (ESG) CARES Round 2 <ul style="list-style-type: none"> a. Working with HHFDC b. Substantial amendment to 2019 action plan c. Enter into agreement with KMNH (approximately 6-8 weeks) d. KMNH procurement and execute with providers (approximately 4 weeks) 	

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	<ul style="list-style-type: none"> e. Funds must be expended by September 30, 2022 <ul style="list-style-type: none"> o 20% by September 30, 2021 o 80% by March 31, 2022 o Leaving 20% to be spent through September 30, 2022 f. Build capacity. Including specialized shelters, detox beds, medical respite, HPHP, Admin, etc. Look at local chapters to see where engage with community health centers, hospitals, outreach, etc. g. Request for more information similar to an RFI to capture core essence of the program and share with potential partners in planning process. h. KMNH may host informational sessions as well as provide an RFI after HPO contract. <p>2. ESG HPRP Reallocation \$67, 000</p> <ul style="list-style-type: none"> a. Deadline June 30, 2021, possible extension (6 months) b. Must be current ESG provider, focus on RRH <ul style="list-style-type: none"> i. HOPE Services and FLC <p>3. HMIS funding \$4,500</p> <ul style="list-style-type: none"> a. To benefit ESG program i.e. Data entry b. Training absorbed by KMNH c. Reporting development/new assessments 	<p>2. BTG discuss and email decision to Judy/HPO by 12/4/20 Brandee to f/u.</p> <p>3. Motion to allocate \$4500 to KMNH, Motion: Maude 2nd: Monique Vote: Approved</p>
<p>Committee Reports</p>	<ul style="list-style-type: none"> 1. HMIS Data Committee – Maude Cumming <ul style="list-style-type: none"> a. Metrics that Matter b. Include reference information on report i.e. year, BTG, programs, BTG website. c. Misinformation. Need to check data prior to putting out. 2. Advocacy/Awareness Committee – Monique Ibarra & Paul Normann <ul style="list-style-type: none"> a. Priorities remain the same. Ensuring Rental Housing revolving fund remain the same. b. PIC and BTG participate in a working group w/ Rep Nakamura. What information would be needed? c. Big Island ramping up advocacy for legislative session. Recommend each CoC local chapters start to plan and have a committee rep. d. #HawaiiHousingMonth – Social media campaign improved. Paul’s help with social media posts. 	<p>2. Monique to share minutes. Paul to f/u with data on social media reach</p>

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	f/u with social media reach data. BTG did go national. Candle light vigil went well. KMNH kokua with press releases appreciated, having Jacque.	
2021 PITC	<ol style="list-style-type: none"> 1. HUD/Marc Chandler-2021 count? <ol style="list-style-type: none"> a. Consider health and safety of volunteers 2. BTG/KMNH discussed 2021 PIT count <ol style="list-style-type: none"> a. Suggested methods were looked at. b. Possibly join with PIC letter on decision to not participate in PIT count c. Local chapter CAP voted to not participate in 2021 PIT count 3. 2022 PIT count preparation to begin, utilizing GPS. Data Committee. 	<p>Motion to Not conduct 2021 PIT Count. Motion: Paul 2nd: Melody Vote: Approved</p>
Ka Mana O Na Helu – Alison Hinazumi & Carlos Peraro	<ol style="list-style-type: none"> 1. SPDAT <ol style="list-style-type: none"> a. Scheduling a video/training sessions b. ESG funding to expand reports 2. ESG COVID Round 1 update <ol style="list-style-type: none"> a. KMNH to f/u with providers, monthly invoices b. Transparency through the BTG website to include spend downs 3. Continuum of Care (CoC) Expenditures Report <ol style="list-style-type: none"> a. Updates by providers Hawaii Rise, FLC, HOPE Services. b. New CoC funded program on Kauai-Steadfast 4. COVID-19 Results <ol style="list-style-type: none"> a. Developing in HMIS 5. HMIS access <ol style="list-style-type: none"> a. Updated current process. See HMIS Manual. b. Adopted additions: <i>Access shall be granted to the following:</i> <ul style="list-style-type: none"> • <i>All organizations that have homeless programs funded through the HUD CoC Program or HUD Emergency Solutions Grants</i> • <i>All organizations that have homeless programs funded by the DHS Homeless Programs Office</i> • <i>Each county may allow access for an employee serving as the county Coordinated Entry System (CES) Convener. Information may only be accessed for CES purposes.</i> • <i>All organizations must agree to the terms outlined in the BTG HMIS participation agreement.</i> <p><i>All other organizations requesting access must reach out to their BTG local chapter.</i></p> 	<p>5. Motion to accept additions to BTG HMIS access. Motion: Maude 2nd: Makana Vote: Approved</p>
Governor’s Coordinator	<ol style="list-style-type: none"> 1. Statewide fiscal map/spreadsheet of currently funded homeless programs & services to find gaps in current available funding. <ol style="list-style-type: none"> a. Information taken from HUD website 	

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<p>Updates – Scott Morishige & Emma Grochowsky</p>	<ul style="list-style-type: none"> b. Lack of data from the counties on any County funded programs c. DV specific funding may not fall under homeless specific funds. d. Purpose is to track where our State funding is going and to maintain core services. Also to be able to see how programs and services are being utilized to maintain budgets and provide legislative supports e. Please provide additional information for CoC missing programs <ol style="list-style-type: none"> 2. Not anticipating any budget cuts for the current fiscal year (thru 6/30/21). 3. Request to fill HPO's 2 staffing shortages was submitted but is still pending. <ul style="list-style-type: none"> a. Scott to find out if additional support from local county leadership could help support the request. 4. Is there a lack of COVID-testing for persons released from jail/prison in each County? <ul style="list-style-type: none"> a. No lack noted in each County. 5. Statewide Ohana Zone update <ul style="list-style-type: none"> a. 3,136 served statewide, 625 transitioned to PH (20% of the total) b. Ohana Zone funds are set to end in 2022 c. Focus now on sustainability for participants in OZ projects 6. Counties to be aware that DOT funds that are being used for clean-up efforts end 6/2021. 	
<p>Announcements & County Updates</p>	<ol style="list-style-type: none"> 1. Kauai County chapter – Makana Kamibayashi <ul style="list-style-type: none"> a. KCA 2021 Executive Board <ol style="list-style-type: none"> 1. Voting being held at KCA-CoC mtg on 12/9/20 2. Committee Chairs to be established by 2/2021 b. HAW efforts were successful with Project Housing Connect that took place 11/16, 17 & 20. <ol style="list-style-type: none"> 1. 3 beach parks were designated sites for PHC, Anini Bch Pk, Salt Pond Bch Pk & Lydgate Bch Pk. 2. 15 agency service providers participated in bringing their services to those in the beach parks. 3. 125 participant surveys (253 persons) completed 2. Maui County chapter – Thelma Kealoha <ul style="list-style-type: none"> a. MHA 2021 Executive Board <ol style="list-style-type: none"> 1. Voting being held at Dec MHA-CoC mtg b. Committee Chairs <ol style="list-style-type: none"> 1. Awareness Chair – Joyce Kawakami 2. Housing Chair – not assigned yet 	

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	<ul style="list-style-type: none"> 3. Advocacy Chair – Lisa Kahaleauki 4. Data Chair – Maude Cumming c. WHOW-Wahi Hoomalu O Wailuku, 23 unit-pallet shelter <ul style="list-style-type: none"> 1. 14 units occupied 2. FLC provides case management 3. 2 HH’s have transitioned into PH 4. Project slated to end 3/31/21 d. Huli’au Ohana Zone project <ul style="list-style-type: none"> 1. 12, 2-bedroom units for homeless families 2. RFP for project case management was released 3. Projected to open 3/2021 4. Hawaii County chapter – Paul Normann <ul style="list-style-type: none"> a. CAP 2021 Executive Board & Committee Chairs <ul style="list-style-type: none"> 1. Co-Chairs – Paul Normann & Brandee Menino 2. Vice-Chair & Chief Advocate – Kristen Alice 3. Secretary – Shirley David 4. Treasurer & Organizational Dev Chair – Toni Symons 5. Faith-Based Rep East HI – Laverne Tolmie 6. Faith-Based Rep West HI – Heidi Teraoka 	
Next Agenda	Agenda items to be sent to Brandee before next meeting.	
Next Meeting	Monthly meetings on the first Wednesday’s 9am-12pm via Zoom. <ul style="list-style-type: none"> • January 6, 2021 	Monthly BTG Meetings will be 1st Wednesdays 9am-12pm, via Zoom
Wrap Up & Adjourn	Meeting adjourned at 12:02 pm	