

Emergency Housing Voucher Program (EHV) BTG CES Referral Process & Prioritization

Referral Triangle:

1. County convener refers eligible households to KMNH along with mandatory eligibility criteria documentation defined below.
 2. KMNH reviews and approves/denies the referral. Referral status tracked via spreadsheet in ShareFile.
 3. If approved, referral forwarded to local PHA for EHV housing placement with copy to provider and convener.
- **Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability.**
 1. Priority 1: Rapid Re-housing (RRH)
 - EHV vouchers will be prioritized based on the VI-SPDAT score that corresponds with the HMIS RRH enrollment.
 - Mandatory criteria for referrals:
 - Must have an HMIS RRH enrollment with permanent housing move-in date within 12 months of EHV referral date (today's date)
 - Must have been housed through BTG's CES
 - Must not currently be receiving other subsidized housing assistance including but not limited to TBRA, PBRA, public housing, section 8.
 - EHV Eligibility Certification
 2. Priority 2: Permanent Supportive Housing (PSH)
 - Mandatory criteria for referrals:
 - Actively enrolled and permanently housed in an HMIS PSH project
 - Stable and no longer needing wrap-around services
 - EHV Eligibility Certification
 - **Homeless**
 - Mandatory criteria for referrals:
 - Referrals will be prioritized according to BTG's existing CES P&Ps for homeless programs starting from the top of the RRH category.
 - If vouchers have been allocated via a "Low Acuity" category in the MOU, referrals will be prioritized according to BTG's existing CES P&Ps for homeless programs starting from the top of the Transitional Housing (TH) category.
 - EHV Eligibility Certification
 - **Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking**
 - Mandatory criteria for referrals:
 - The EHV program uses the definition for individuals or families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking outlined in PIH Notice 2021-15 in section 8.c. The

PIH Notice is available here:

<https://www.hud.gov/sites/dfiles/PIH/documents/PIH2021-15.pdf>

- EHV Human Trafficking Certification; OR
- Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, and Alternate Documentation (HUD Form 5382)

- **At Risk of Homelessness**

- Mandatory criteria for referrals:

- The EHV program uses the definition of “at-risk of homelessness” outlined at 24 CFR 578.3, which can also be found in PIH Notice 2021-15 in section 8.b. An outline of this definition is available at:
https://files.hudexchange.info/resources/documents/AtRiskofHomelessnessDefinition_Criteria.pdf
- EHV Eligibility Certification